



Meeting Minutes, August 12, 2014

Meeting called to order by DCM at 7:15pm with the Serenity Prayer

Groups Represented: 17

Friday Night Teachables >>> Mon - Sat Attitude Adjustment >>> Monday As Bill Sees It >>> Monday Happy Hour Promises >>> Monday Night Winners >>> Mon-Fri Serenity at Noon >>> Sat Centre Hall Discussion >>> Sunday, Keep it Simple >>> Thurs Night Big Book >>> Thursday Sober Sisters >>> Tues Bellefonte 12 Step >>> Tues/Thurs Philipsburg >>> Tues/Thurs Primary Purpose >>> Tuesday Young Hope >>> Wed Living in the Solution >>> Wed One Hour Step >>> Wednesday Night Recovery

Officer Reports:

Officer-at-Large (Amy H): Schedule for upcoming district meetings –

- September 9th - St. Luke's Lutheran Church, 301 N. Pennsylvania Ave., Centre Hall
- October 14th - St Andrews Episcopal Church, (Library), 208 W. Foster Ave., State College
- November 11th – tentatively scheduled for Pleasant Gap United Methodist Church, 179 S. Main Street
- December 9th – Craig A, GSR for Monday As Bill Sees It group, responded to the OAL's request for a home group to volunteer their location for the panel's last meeting. The last meeting will be at Zion Lutheran Church, Church and Pine Sts, Boalsburg

Secretary (Vicki S):

- The update of the GSR Roster (dated 08-07-14) has been e-mailed to the GSRs.
- No corrections or amendments are requested for the **July 8**, 2014 meeting minutes. A motion is made to accept minutes as is and seconded, motion passes with **18** ayes, none opposed.

Treasurer (Jan B): See July contributions and expense report for full details.

- > Total contributions in July amounted to **\$466.20**
- > Total expenditures amounted to **\$292.63**
- > The C&I Literature fund has a balance of **\$249.84**
- > The available cash balance for all other expenditures is **\$1195.27**
- > Prudent Reserve is at **\$1200.00**
- > Projected expenses for August are **\$123.00**
- A motion is made to accept the Treasurer's report and seconded, motion passes with **17** ayes, none opposed.
- In September SuperMedia will be changing its name and increasing our rate by \$0.50 to \$31.00 per month.
- The Treasurer cannot properly record the Millheim Group contribution because she doesn't have the correct group information. Amy H says that she will look into it.

- Jan presents a summary of the Treasurer’s responsibilities.
 - The Treasurer maintains the District’s bank account and pays all bills and reimbursements.
 - The Treasurer receives and records all group contributions and presents a monthly contributions statement for the GSRs to verify.
 - The Treasurer presents a monthly income and expense statement for the GSRs to review. She/he answers questions and informs the GSRs about significant treasury matters.
 - Jan explains that she received, from the past Treasurer, an excellent manual to work from and uses an Excel spreadsheet template that makes it easy for her to compile data. Book keeping experience is a plus but not required. The outgoing Treasurer instructs the incoming Treasurer on all procedures.

WebServant (Jenny L): (Contact the WebServant at info@district43.com)

- Jenny reports that several small updates have been made to meetings and events.
- Jenny described her responsibilities as WebMaster. She says that there are two aspects to the job.
 1. Answering e-mails: Jenny says that most e-mails are about meetings. When she has to reply to something “off the wall” or that she isn’t knowledgeable about she requests help from the DCM or ADCM. Jenny stressed that making a commitment to answering e-mails in a timely manner is something that potential WebMasters should think about. Jenny tries to check e-mails every day because she realizes that there are times when an alcoholic may truly need a quick response.
 2. Updating the website: Like the Treasurer, Jenny says that the previous WebMaster left her with “an excellent package of instructions” and trained her in procedures. Jenny states that she will be happy to do the same for the incoming WebMaster. She says that updating the website is “almost” like word processing. You don’t need to know HTML. She says that keeping the website current, making changes to the meeting list and putting up the minutes are what take up time but none of it is too difficult and “it’s sometimes kind of fun”.

ADCM (Wayne L):

- The ADCM reported on what takes place at EPGSA during a voting year. The ADCM has attended EPGSA several times and he enthusiastically described the progression of events and procedures including arrival and registration, GSR orientation and speakers, the voting assembly and balloting, workshops and activities for non-voting members, banquet dinner and dance, and the sobriety countdown. The ADCM shared his thoughts and feelings with the GSRs as he recalled the assemblies he’s attended and did a great job of making everyone aware of the impact they’ve had on his sobriety.

DCM (Lisa T): (see August DCM Report)

- The DCM distributed the 2012 EPGSA agenda. It describes specifically what occurs at EPGSA from check-in on Friday to check-out on Sunday.
- The DCM/ADCM would be delighted if anyone wants to ride along to the 4th Quarter Area Meeting in Williamsport. Go say hello to District 48.
- The DCM compiled an interesting list of open/closed meetings held on each weekday. It's on her report. Share it with your group. There is no weekday that doesn't have an open meeting and only Monday doesn't have a closed meeting.

Summaries:

- The 4th **Anniversary** of the Fridays First Group will be celebrated (with fellowship and cake) on Friday, August 29th at 5:30 pm, room 105 Pasquerilla Spiritual Center on campus.
- The Sober Sunday's meeting will resume on Sunday, September 7th at 8:00 pm in room 105 Pasquerilla Spiritual Center on campus.

Actions: None

Tradition 8 - Alcoholics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.

Committee Reports:

Archives (Nancy B): Nancy not present, Vicki gave report

- The archives manual is nearing completion. It will need some tweaking and editing but (once it's in place) it will make things much easier for future archives committees.
- A literature inventory is almost complete and it will be e-mailed to the GSRs in August. This is being done to familiarize the GSRs with the written material in our archive and to see what questions and comments it brings up.
- A "checkout" system for archival material has been prepared but not yet reviewed by the archives committee. Archives will share its ideas for a District 43 Lending Library (very small and simple) with the literature committee and get their input.
- A poster board display is still in the "thinking" stage. Archives will prioritize this when the manual is complete.

Corrections & Institutions (C&I) (Bill Q):

- Bill reports that they are looking for more volunteers.
- Bill gives an update on the jails:
 - Not much is changing at Centre County Jail. It's still very hard to get approved. One volunteer is still in "approval limbo" due to the jail's issues with references.
 - Rockview SCI has a core group of 2 volunteers.
 - Benner SCI has a core group of 5 volunteers. Benner SCI intends to add more meetings in September. Two night time meetings and two meetings during the day will need volunteers. Bill reports that it has not been possible to connect with Benner personnel due to summer vacations. C&I will keep working with them to get more approvals.
 - The Meadows meeting has a "good turn out" at present.

- Meetings at the Youth Detention Center are being well attended. Bill says that, "this is the best place to start off (in jail service)".
- GSRs should let their home groups know that donations of Grapevines are much appreciated and much needed.

Cooperation with the Professional Community (CPC) (Kevin K):

- Kevin reports that YOP is gearing up for the Fall Semester. He has given the schedule of meeting dates that need to be filled to the DCM, who has emailed it to the GSRs.
- Kevin says that his focus is on finding young people to volunteer. Through his experience, Kevin says that youth offenders relate much better to people close to their own age and have a tendency to tune out older speakers.
- GSRs are asked to let Kevin know if they are available on short notice as YOP speakers.

Literature (Susan A):

- Susan announces that a committee meeting will take place at **6:30 pm** on September 9th, directly before the district meeting. Archives are invited to join to discuss ideas on lending literature.
- Craig A described his visit to GSO to pick up our first mass order of literature. He said he couldn't have been treated nicer by the workers at GSO and he thoroughly enjoyed his experience meeting them and seeing the offices.
- Guidelines, catalogs and order forms for the next mass order (October) are available from the committee.

Public Information (PI) (Rodney C):

- Rodney reports that the new PI literature has arrived and will be distributed.
- PI has obtained permission to leave AA literature at Schlow Library in State College. Other libraries in our district will also be asked.
- PI is making an effort to post the tear-off flyer, Is Your Drinking a Problem?, in new locations. Jenny L. has volunteered to post the flyer in Pattee Library on campus each month.

Structure (Wayne L):

- Wayne reports that two changes to the structure manual need to be considered.
 1. Change to the ADCM position by adding the responsibility of liaison to St Andrews Church
 2. Inclusion of the Literature Committee; its purpose and responsibilities.
- He has written up the wording for these changes and is now submitting it for approval.
- A motion to accept the wording for the responsibility of liaison to St Andrews Church was made and seconded. The motion passed with **17** ayes, none opposed
- The Literature Committee requested that they would like an opportunity to review the write-up before it is submitted for a vote.

Visitation: The Visitation Committee is not active at present.

Concept 8 - The Trustees of the General Service Board act in two primary capacities: (a) With respect to the larger matters of over-all policy and finance, they are the principal planners and administrators. They and their primary committees directly manage these affairs. (b) But with respect to our separately incorporated and constantly active services, the relation of the Trustees is mainly that of full stock ownership and of custodial oversight which they exercise through their ability to elect all directors of these entities.

Old Business: None

New Business: None

Adjournment:

Motion made and seconded to adjourn meeting, motion passes by majority vote.

Meeting adjourns at **8:45pm** with the Responsibility Pledge.

Minutes submitted by Vicki S, District Secretary

Documents (distributed at meeting and archived with minutes)

Agenda, Roll Call, Financials (summary, contributions, expenses), DCM report, flyer for EPGSA 2012 Sample Agenda