

You, as an Official Visitor, are a valuable resource from the community. The rewards of your involvement may not always be visible but are always needed and appreciated. I want to thank you for your decision to share your time and energy.

If you wish to become or remain an Official Visitor, please attend one of our classes. The PREA Training will be held in the Community Room at CCCF on the following dates:

Mon	February 5	8:30 am & 6:00 pm
<b>Tues</b>	<b>February 6</b>	<b>8:30 am * only am *</b>
Wed	February 28	8:30 am & 6:00 pm
Thur	February 29	8:30 am & 6:00 pm

**To become and / or remain an Approved Official Visitor at CCCF:**

- Complete an updated application yearly.
  - Application attached and printed copies will be at the training.
  - **Applications are not processed until all required info is received.**
- New Applicants must submit two (2) references.
- Submit an approved photo id & credentials yearly.
- Attend the mandatory yearly PREA training.

Keep the Rules & Regulations for your records!

If you enter the Facility in possession of contraband (tobacco, lighters, weapons, drugs, cell phone, etc.), you are subject to permanent removal and possible criminal charges.

Please be on time! There will be no entry once the class has started.

Kindly respond to this email with your RSVP and any questions you may have.

We look forward to seeing you!

**Denise Murphy | Administrative Assistant**

*Correctional Facility Inmate Accounting*  
700 Rishel Hill Road | Bellefonte, PA 16823

**Phone:** 814-355-6794 **Ext:** 2052

## CORRECTIONAL FACILITY